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In my previous article, I talked about some of the facts that you need to know about work Breakdown Structure for projects. In this article, I want to look at the use of Project Milestones Follow me as we are going to look at that together in this article.

## Milestone

A milestone is a control point event in a project with zero duration that triggers a reporting requirement or requires sponsor or customer approval before proceeding with the project.

Milestones serve as markers and are defined by the project manager, customer, or both.

## Typical example...

A construction firm that is building a new house will include several milestones at the beginning and end of the project and at each phase of the contract that involved deliverables.

The major milestones will include: completing the site preparation, foundation, basement, crawl space, floor, roof frames, porch, windows and doors, plumbing, electrical and insulation work, drywalling, and furnishing.

Milestone lists..

A Milestone list is a document that contains the project milestones and indicates I'd achieved the milestones mandatory or optional for the project to move to the next phase.

Milestone lists are used as indicators of a project's progress and the goals that must be reached. They may also list the scheduled dates for each milestone. They are usually accompanied by milestone charts.



Entry/Exit criteria

Entry/exit criteria are conditions or circumstances that are required to enter into or exit from. A particular milestone. An exit criterion corresponds to a condition that has to exist for the work to begin.

An exit criterion corresponds to what must be accomplished for the milestone to be considered complete. The exit criterion for the completion of one or more milestones is [the entry criterion for the next subproject work.](#)

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## Action Point

**PS:** If you would like to have an online course on any of the courses that you found on this blog, I will be glad to do that on an individual and corporate level, I will be thrilled to do that because I have trained several individuals and groups and they are doing well in their various fields of endeavour. Some of those that I have trained include the staff of Dangote Refinery, FCMB, Zenith Bank, New Horizons Nigeria, and Phillips Consulting among others. Please come on Whatsapp and let's talk about your training. [You can reach me on Whatsapp HERE.](#) Please note that I will be using Microsoft Team to facilitate the training.

I know you might agree with some of the points that I have raised in this article. You might disagree with some of the issues raised. Let me know your views about the topic discussed. We will appreciate it if you can drop your comment. Thanks in anticipation.

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