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In my previous article, I looked at all that you need [to know about the project concept definition statement](#). In this article, I want to talk about all that you need to know about requirement documentation for projects. Follow me as we will look at that together in this article.

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Requirement documentation describes how individual requirements meet the business requirements of the project. The requirements in the requirements documentation must be unambiguous, traceable, complete, consistent, and acceptable to key stakeholders of the project.

Requirements Traceability Matrix...

The Requirement Traceability Matrix is a tabular document that links the project or product requirements to their origin and traces them throughout the project life cycle.

It links each requirement to the business and project objectives, WBS, product design and development and test scenarios.



It ensures that approved requirements in the documents are met at the end of the project.

The RTM also provides a structure for managing changes to the project or product scope.

Action Point

PS: I know you might agree with some of the points that I have raised in this article. You might not agree with some of the issues raised. Let me know your views about the topic discussed. We will appreciate it if you could drop your comment. Thanks in anticipation.

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